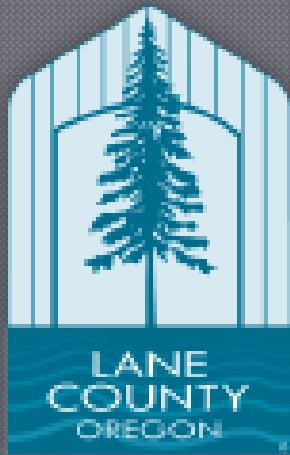


County Clerk



Presenters:
Greg Rikhoff
Cheryl Betschart,
County Clerk

Services of County Clerk Division

Mission: Administer all federal, state, and local laws that apply to elections, voter registration, recording land documents, and issuing marriage licenses. **Goal:** Maintain the highest degree of integrity and accuracy, while providing exceptional customer service.

Programs

- Elections/Voter Registration
- Deeds & Records
- Marriage Licenses
- Marriage Ceremonies
- Archives
- Board of Property Tax Appeals



Highlights

- Reduced General Election costs over \$64,000 due to new Clear Ballot tabulating equipment & software
- Recording revenue up 5.5%
- Marriage ceremonies increased by 25%
- Marriage records are now digitized and in Public Records Library.



Highlights of Outcomes

Voter registration
up 20% due to
Oregon Motor
Voter Law

Nearly 249,000
registered voters!

10% increase in #
of recorded
documents

328 Marriage
ceremonies
conducted



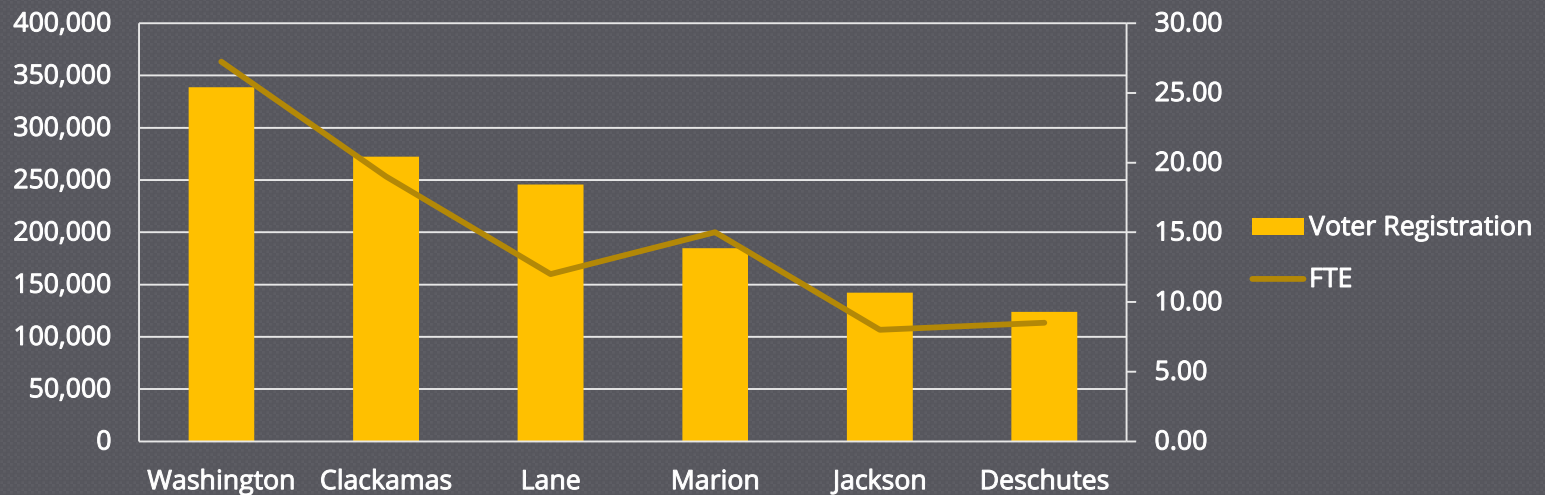
1,884 Marriage
licenses issued

County Clerk Division FTE

FTE by Program

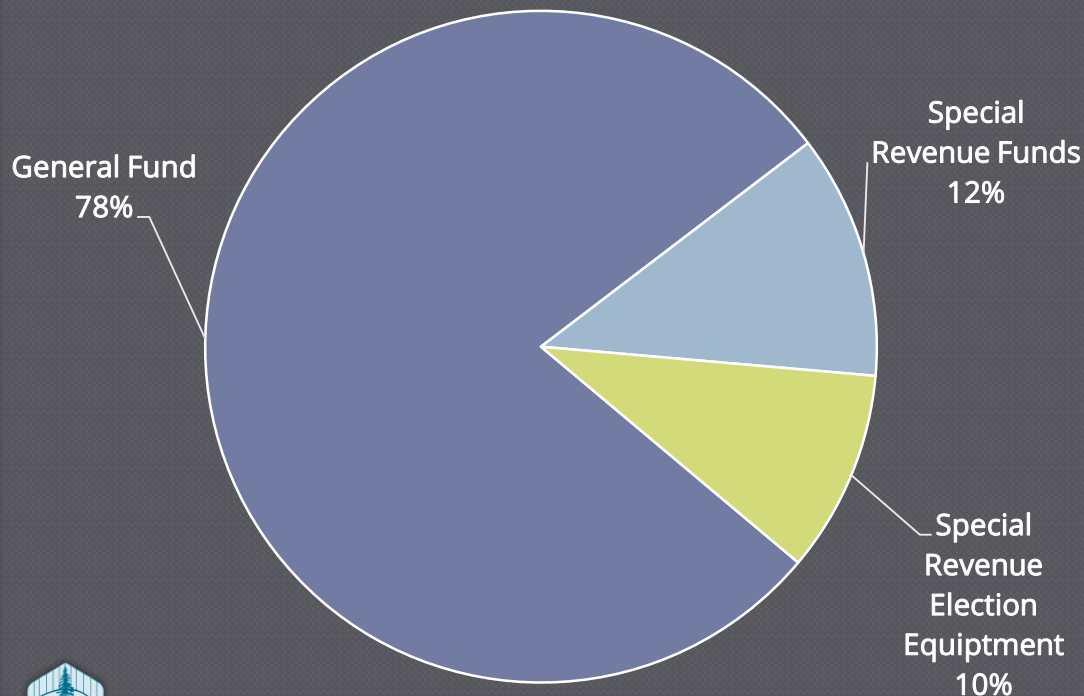
- 6.5 FTE Elections
- 5.5 FTE Deeds and Records and other programs

Comparison Counties FTE per Registered Voters



Overall Budget by Fund

Overall Budget by Fund



General Fund-

- Elections/Voter Registration
- Recording/Marriage Licenses
- Board of Property Tax Appeals
- County Archives

Special Revenue Fund-

- Statutory fee collected on most recorded documents
- Storage and retrieval expenses
- Digital research room project

Special Revenue Election Equipment

- Tabulating equipment and software
- Maintenance expense
- Upgrades and replacement

Overall Budget

17-18 REVENUE

Special Rev Election Equip.

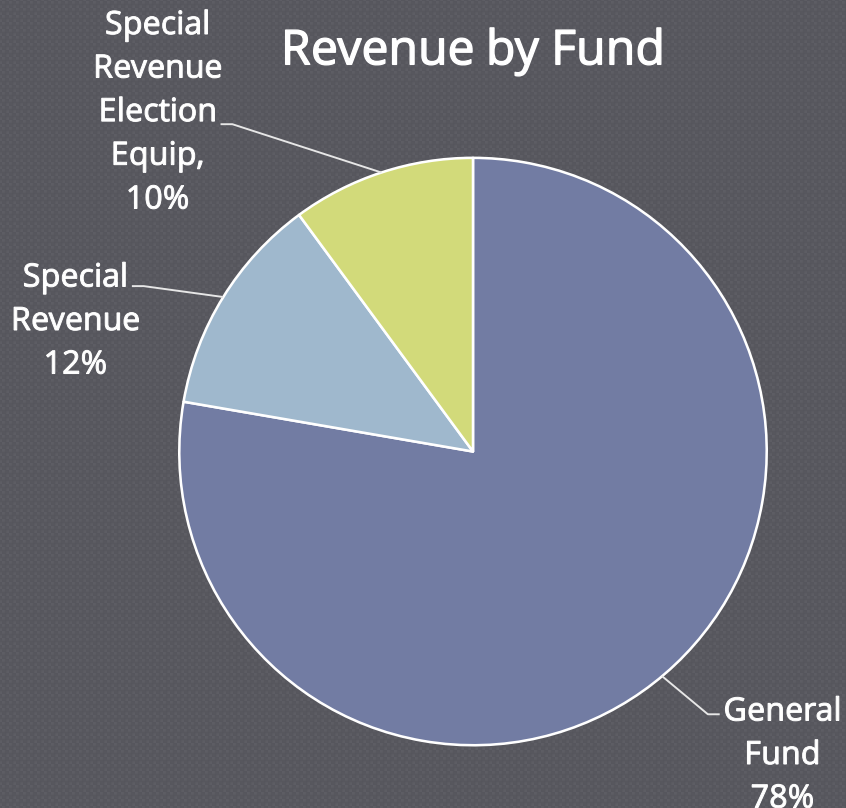
- Investment Earnings

Special Revenue Clerk

- Other Assessment
- Investment Earnings

General Fund

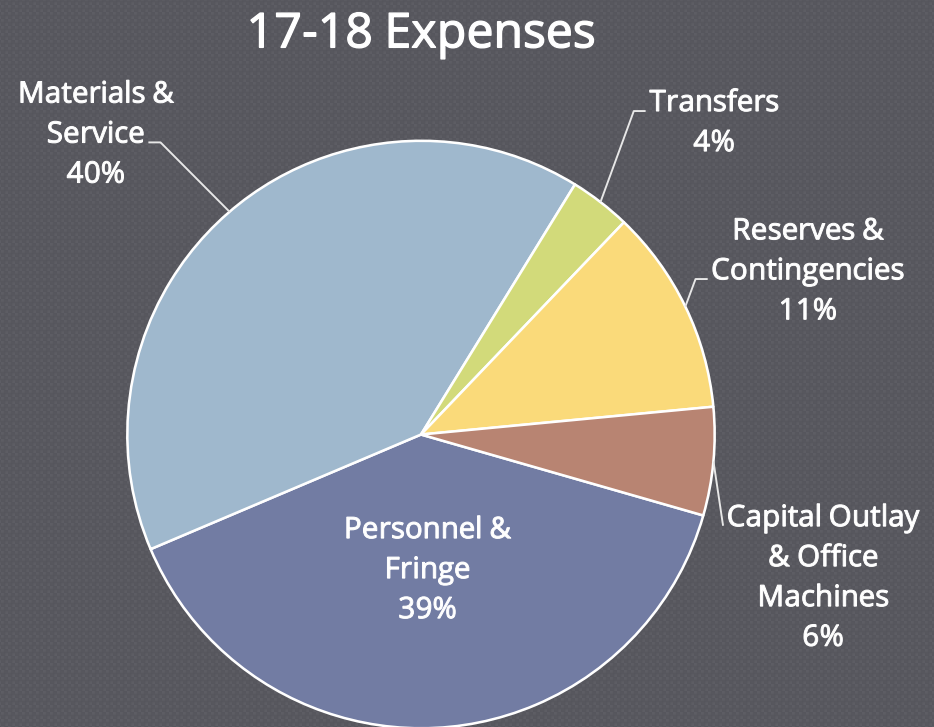
- Recording Fee
- Marriage Licenses
- Marriage Ceremonies
- Special Elections
- Election Fees
- Motor Voter Funds
- BoPTA Filing Fee



County Clerk Overall Budget

17-18 EXPENSES

- Elections work is ongoing with respect to registration, petitions and annexations.
- Conduct of elections is cyclical and varies depending on whether the year is even or odd numbered.
- Expenses increased due to Oregon Motor Voter, minimum wage and postage



Changes /Challenges Ahead

- Voter registration will continue to increase in year three of the Oregon Motor Voter law.
- Succession planning continues to be a priority. Reclassification of positions better meets needs of changing technology and electronic registration.



Lane County Strategic Plan

Safe & Healthy County

- Clerk's office working with state Vital Records to electronically deliver marriage licenses and marriage license data.
- Clerk's office is working with election division of the Secretary of State's office to update and/ or replace the Oregon Centralized Voter registration system.

Vibrant Communities

- Elections office is working with State Elections and a vendor to provide ballot tracking services for voters.
- Elections office has implemented new ballot tabulation processes while maintaining the highest level of accuracy.
- Records office is working to implement digital imaging for historic records, allowing more efficient access for the public, other county departments and partner agencies.
- Clerk's office is working with Department of Revenue in development of new forms for BoPTA petitioners.

Infrastructure

- Space Allocations- Potential move to PSB in the future
- Workforce Development- Recent staff retirement and knowledge sharing as a result

Partnerships

- ◉ Secretary of State's Office/Election's Division
- ◉ Other County Clerks
- ◉ State Vital Records
- ◉ Department of Revenue



Questions?

- Up Next: Economic Development



Questions?

- Up Next: Budget Committee Business

